

**Judicial Council of California**

**BASELINE BUDGET**

**Certification**

**Superior Court:** Del Norte

**Fiscal Year:** 2024-25

**Court Contact:** Lelsey Plunkett-Field

**Budget Prepared By:** Cheyenne Schaad

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**CERTIFICATION**

**I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included in the Phoenix Financial System Schedule 1 report fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.**

  
**Signature of Presiding Judge or Executive Officer**

11/01/2024  
**Date**

Lesley Plunkett-Field  
**Printed name of signee**

Court Executive Officer  
**Title**

Superior Court of California, County of Del Norte  
 Trial Court Operations Fund  
 Fund Budget  
 (Unaudited)

	Fiscal Year 2024/25						
	Governmental Funds				Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects			
Non-Grant		Grant					
Beginning Balance (Deficit)	\$ 533,694	\$ 375,508	\$ 0				\$ 909,202
Trial Court Revenue Sources	\$ 3,807,989	\$ 230,384					\$ 4,038,373
Trial Court Reimbursements	\$ 156,618		\$ 137,042				\$ 293,660
Prior Year Revenue							
Revenue Total	\$ 3,964,607	\$ 230,384	\$ 137,042				\$ 4,332,033
Personnel Services	\$ 2,870,152	\$ 175,920	\$ 40,000				\$ 3,086,071
Operating Expenses and Equipment	\$ 1,113,209	\$ 274,252	\$ 102,835				\$ 1,490,296
Special Items of Expense	\$ 1,271						\$ 1,271
Capital Costs	\$ 310,602						\$ 310,602
Internal Cost Recovery	\$ (4,874)		\$ 8,000				\$ 3,126
Prior Year Expense Adjustments							
Expense Total	\$ 4,290,360	\$ 450,171	\$ 150,835				\$ 4,891,366
Operating Transfers In		\$ 47,006	\$ 13,793				\$ 60,799
Operating Transfers Out	\$ (60,799)						\$ (60,799)
Other Financial Sources Total	\$ (60,799)	\$ 47,006	\$ 13,793				\$ 0
Ending Balance (Deficit)	\$ 147,143	\$ 202,727	\$ 0				\$ 349,869

Superior Court of California, County of Del Norte  
 Trial Court Operations Fund  
 Revenue and Expenditure Budget  
 (Unaudited)

		Fiscal Year 2024/25							
		Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
		General	Special Revenue		Capital Projects	Debt Service			
				Non-Grant			Grant		
<b>REVENUES</b>									
State Financing Sources									
	Trial Court Trust Fund	\$ 3,731,714							\$ 3,731,714
Improvement and Modernization Fund									
	Judges' Compensation (0150019)								\$ 41,806
	Court Interpreter (0150037)	\$ 41,806							\$ 41,806
	Civil Coordination Reimbursement (0150091)								\$ 61,173
	MOU Reimbursements (0150010 and General)	\$ 61,173							\$ 61,173
	Other Miscellaneous		\$ 223,384						\$ 223,384
		\$ 3,834,693	\$ 223,384						\$ 4,058,077
Grants									
	AB 1058 Commissioner/Facilitator			\$ 137,042					\$ 137,042
	Other Judicial Council Grants	\$ 53,639							\$ 53,639
	Non-Judicial Council Grants								\$ 190,681
		\$ 53,639		\$ 137,042					\$ 190,681
Other Financing Sources									
	Interest Income	\$ 75,000							\$ 75,000
Investment Income									
	Donations								\$ 6,175
	Local Fees	\$ 1,175	\$ 5,000						\$ 6,175
	Non-Fee Revenues		\$ 2,000						\$ 2,000
Enhanced Collections									
Escheatment									
Prior Year Revenue									
County Program - Restricted									
Reimbursement Other									
	Sale of Fixed Assets								\$ 100
	Other Miscellaneous	\$ 100							\$ 100
		\$ 76,275	\$ 7,000						\$ 83,275
	<b>Total Revenues</b>	<b>\$ 3,964,607</b>	<b>\$ 230,384</b>	<b>\$ 137,042</b>					<b>\$ 4,332,033</b>
<b>EXPENDITURES</b>									
Personnel Services									
	Salaries - Permanent	\$ 1,677,210	\$ 89,083	\$ 19,000					\$ 1,785,293
	Temp Help								
	Overtime								
	Staff Benefits	\$ 1,192,942	\$ 86,836	\$ 21,000					\$ 1,300,778
		\$ 2,870,152	\$ 175,920	\$ 40,000					\$ 3,086,071
Operating Expenses and Equipment									
	General Expense	\$ 213,003	\$ 2,844	\$ 5,634					\$ 221,481
	Printing	\$ 6,121							\$ 6,121
	Telecommunications	\$ 54,670							\$ 54,670
	Postage	\$ 24,920	\$ 1,018						\$ 25,938
	Insurance	\$ 1,819							\$ 1,819
	In-State Travel	\$ 12,307		\$ 9,500					\$ 21,807
	Out-of-State Travel								
	Training	\$ 5,000							\$ 5,000
	Security Services			\$ 3,840					\$ 3,840
	Facility Operations	\$ 21,992							\$ 21,992
	Utilities								
	Contracted Services	\$ 424,525		\$ 83,861					\$ 508,386
	Consulting and Professional Services	\$ 125,875	\$ 270,390						\$ 396,265
	Information Technology	\$ 222,876							\$ 222,876
	Major Equipment								
	Other Items of Expense	\$ 100							\$ 100
		\$ 1,113,209	\$ 274,252	\$ 102,835					\$ 1,490,296
Special Items of Expense									
	Grand Jury								
	Jury Costs	\$ 1,271							\$ 1,271
Judgements, Settlements and Claims									
	Debt Service								
	Other								
	Capital Costs	\$ 310,602							\$ 310,602
	Internal Cost Recovery	\$ (4,874)		\$ 8,000					\$ 3,126
	Prior Year Expense Adjustment								
		\$ 306,999		\$ 8,000					\$ 314,999
	<b>Total Expenditures</b>	<b>\$ 4,290,360</b>	<b>\$ 450,171</b>	<b>\$ 150,835</b>					<b>\$ 4,891,366</b>
Excess (Deficit) of Revenues Over Expenditures									
		\$ (325,753)	\$ (219,787)	\$ (13,793)					\$ (559,333)
Operating Transfers In (Out)									
		\$ (60,799)	\$ 47,006	\$ 13,793					\$ 0
Fund Balance (Deficit)									
	Beginning Balance (Deficit)	\$ 533,694	\$ 375,508	\$ 0					\$ 909,202
	Ending Balance (Deficit)	\$ 147,143	\$ 202,727	\$ 0					\$ 349,870

Superior Court of California, County of Del Norte  
 Trial Court Operations Fund  
 Program Expenditure Budget  
 (Unaudited)

Fiscal Year 2024/25							
	Personnel Services	Operating Expenses & Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Baseline Budget
<b>PROGRAM EXPENDITURES:</b>							
Judges & Courtroom Support	\$ 796,859	\$ 323,981					\$ 1,120,840
Traffic & Other Infractions	\$ 175,920	\$ 3,300					\$ 179,220
Other Criminal Cases	\$ 294,188	\$ 279,616					\$ 573,804
Civil	\$ 448,346	\$ 24,985					\$ 473,331
Family & Children Services	\$ 194,900	\$ 89,069			\$ 3,126		\$ 287,095
Probate, Guardianship & Mental Health Services							
Juvenile Dependency Services		\$ 10,344					\$ 10,344
Juvenile Delinquency Services							
Other Court Operations	\$ 481,803	\$ 195,432					\$ 677,235
Court Interpreters		\$ 19,944					\$ 19,944
Jury Services		\$ 18,484	\$ 1,271				\$ 19,755
Security		\$ 3,026					\$ 3,026
Trial Court Operations Program	\$ 2,392,016	\$ 968,181	\$ 1,271		\$ 3,126		\$ 3,364,594
Enhanced Collections		\$ 3,862					\$ 3,862
Other Non-Court Operations							
Non-Court Operations Program		\$ 3,862					\$ 3,862
Executive Office	\$ 412,831	\$ 18,090					\$ 430,922
Fiscal Services	\$ 56,300	\$ 25,615					\$ 81,914
Human Resources	\$ 56,300	\$ 46,103					\$ 102,403
Business & Facilities Services		\$ 145,014		\$ 310,602			\$ 455,616
Information Technology	\$ 168,625	\$ 283,432					\$ 452,056
Court Administration Program	\$ 694,055	\$ 518,253		\$ 310,602			\$ 1,522,911
Expenditures Not Distributed or Posted to a Program							
Prior Year Adjustments Not Posted to a Program							
<b>Total</b>	<b>\$ 3,086,071</b>	<b>\$ 1,490,296</b>	<b>\$ 1,271</b>	<b>\$ 310,602</b>	<b>\$ 3,126</b>		<b>\$ 4,891,366</b>